



**Position:** Business and Value Chain Specialist

**Project Title:** Supporting Timorese CSO & Women as Empowered Market Agents (Hakbiit Feto) Project

**EC Contract No.:** CSO-LA/20219/423-106

**Location:** Dili, with frequent travel to Ainaro, Baucau, and Bobonaro

**Duration:** 1 year with possible extension

**Reporting to:** Program Manager

**Supervises:** None.

**Remuneration:** Manager Level – Range determined according to experience

**Project Information:** **Hakbiit Feto Project** has the overall objective to empower women socially and economically through 1) strengthening women focused CSOs to operate effectively to support development and women's empowerment; 2) promoting supportive relationships within families for participation in society and economic activities; and 3) supporting women's engagement in society and the economy through participation in value chains and market systems. The project will be implemented in 4 municipalities of Ainaro, Baucau, Bobonaro and Dili. It will be benefitting 45 CSOs and 60 Informal groups active in production, processing, trading and saving and loan activities. This project is funded by the European Union and implemented by ADRA in partnership with Rede Feto Timor-Leste.

**Position Purpose:** The Business and Value Chain Specialist is responsible for planning and implementing activities designed to develop and strengthen the value chains of the selected products in the Hakbiit Feto Project. The Business and Value Chain Specialist is responsible to mentor the Rede Feto Value Chain Officer to be able to deliver high quality performance.

### **Key Responsibilities**

**Support to Sub Grantees CSO in agriculture production, value adding and value chain development.**

- Develop a guideline for sub-grantee CSOs that deliver service in agriculture production, value adding and value chain development.
- Support the Project Manager in selection of CSOs that deliver service in agriculture production, value adding and value chain development.
- Analyse market surveys, value chain infrastructure, and value-add activities from a gender perspective and create plans for the promotion of gender equality in the implementation of value chain development activities.

- Provide support to the sub-grantee CSOs in accessing resources for farmer training in understanding and operating in value chains and developing business communication skills.
- Lead the implementation of Farmer Market School (FMS)
- Provide technical support and leadership to the sub-grantee CSOs in develop, conduct and analyse market surveys to identify market opportunities and value adding activities at local, municipal, and national levels.
- Create a database of private sector information for selected value chains.
- Lead the establishment and strengthening of relationships between farmer groups across different sub-grantee CSOs.

#### **Support to establish the cooperative and all value chain activities of Rede Feto**

- Support the Rede Feto in the recruitment of Rede Feto Value Chain Officer who will provide leadership and management of the cooperative and all value chain activities of Rede Feto.
- Mentor the of Rede Feto Value Chain Officer to be able to build his/her capacity to deliver high quality services.
- In coordination with Rede Feto Value Chain Officer establish the Rede Feto Cooperative structure, facilities, and marketing communication system.
- Lead the Market Assessment for the Rede Feto Cooperative
- Lead the establishment of Rede Feto Cooperative Business Plan
- Conduct Local Products Market Fair in collaboration with CSOs and other partners.

#### **Requirements**

- A university degree in business, agriculture, economics or related field.
- At least five (5) years' experience in value chain development
- Demonstrated experience in managing staff and local partners capacity building in value chain development.
- Strong analytical skills including the ability to design and conduct qualitative and quantitative research studies.
- Strong people and communication skills including the ability to negotiate and build good working relationships with a wide variety of actors within the public and private sectors.
- English and Tetum fluency are essential.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Self-motivated a team player
- Ability to be flexible, creative, and able to work well in challenging environments.

Female candidates are encouraged to apply.

ADRA Timor-Leste is a child safe organisation and screens applicants for suitability to work with children, the successful applicant will be required to undergo background checks according to ADRA's Preventing Sexual Exploitation and Abuse Policy and Child Protection Code of Conduct and Policy.

**To apply for this position, please send a cover letter and CV highlighting the required criteria above to [domingos.sinorio@adra.tl](mailto:domingos.sinorio@adra.tl) in person at ADRA office Travessa Hali Mesak, Delta 2, Dili. Contact 77343963.**

**Closing date: 22 March 2021 09:30 AM**